

### **BROKER INFORMATION CHANGE FORM**

NOTE: If only changing information in section A, you are not required to complete the attached W-9

A. Business Mailing Address (General) (Name must match TIN records – only one TIN per form)					
New Vendor New Bank Information	Change Bank or Vendor Inf	ormation			
Name					
Address					
REMIT Address					
City State	ZIP Code -				
Email Address Broker #					
Phone					
B. Tax Identification Number Note: Enter Federal ID name exactly as shown on your SS-4 (Corporate)					
Federal ID Name					
Federal ID #					
USE THIS SECTION IF YOU WOULD LIKE PAYMENTS SENT ELECTRONICALLY  C. ACH Financial Institution Information NOTE: Do not use ' ', 'V, "*', or '~' in any fields in this section. Replace with spaces					
ABA Routing #					
Customer Account #					
Financial Institution Name					
Remit Email Address					
Submitted by	Title	Date			
UCARE USE ONLY	Data				
Entered by					
Approved by	_ Date				

# Form (Rev. November 2017) Department of the Treasury Internal Revenue Service

## Request for Taxpayer Identification Number and Certification

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

Give Form to the requester. Do not send to the IRS.

	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.	
	2 Business name/disregarded entity name, if different from above	
page 3.	3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only <b>one</b> of the following seven boxes.	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):
/pe. ions on	Individual/sole proprietor or C Corporation S Corporation Partnership Trust/estate  single-member LLC □ □ □ □  Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶	Exempt payee code (if any)
Print or type. See Specific Instructions on page	Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.	Exemption from FATCA reporting code (if any)
eci	Other (see instructions) >	(Applies to accounts maintained outside the U.S.)
See S	5 Address (number, street, and apt. or suite no.) See instructions.  Requester's name at a contract the contract of the contra	and address (optional)
	7 List account number(s) here (optional)	
Par	, ,	
backı reside	your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid up withholding. For individuals, this is generally your social security number (SSN). However, for a cent alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is ur employer identification number (EIN). If you do not have a number, see <i>How to get a</i>	curity number
TÍN, I		
	The decedant le in more than one mane, eee the metadaterie for the 1.7 the eee 77 hat 7 and and	identification number
Numk	per To Give the Requester for guidelines on whose number to enter.	-
Par	t II Certification	
Llnda	r popultion of porjury I portify that:	

Under penalties of perjury, I certify that:

- 1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- 2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- 3. I am a U.S. citizen or other U.S. person (defined below); and
- 4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign		
<u></u>	Signature of	
Here	U.S. person ▶	Date ▶

### **General Instructions**

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to <a href="https://www.irs.gov/FormW9">www.irs.gov/FormW9</a>.

#### Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

• Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.